

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., March 18, 2019

Presiding: Mrs. Phyllis Meade, President

Members Present: Mr. Frederick (Fred) Mason, Vice President, Mrs. Christy Casiday,
Mr. David Myrick, and Mrs. Polly Ruggles

Members Absent: No member was absent

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, March 18, 2019, in the Administrative Offices at Sheffield City Board of Education, 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Those in attendance were: LaTerria Dillsworth, Ella McElroy, and Nancy Woods.

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements – Strategic Planning (SP) – 4.3 was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the March 18, 2019, meeting of the Board was made by Mr. Myrick, seconded by Mrs. Ruggles, and passed by the Board unanimously. – SP-1.2

The meeting was open for public comments. – SP-1.4

A motion to approve minutes of the February 25, 2019, regular meeting of the Board was made by Mr. Myrick, seconded by Mrs. Ruggles, and passed by the Board unanimously. – SP-1.2

Board members received copies of the monthly financial reports for the month of February 2019. – SP-1.2/3.5

Superintendent Davis presented Board members with copies of disbursements for the month of February 2019, and recommended they be approved. The motion to approve the recommendation was made by Mr. Myrick, seconded by Mrs. Ruggles, and passed by the Board unanimously. – SP-3.5/3.6

A motion to approve the Budget Amendment 1 was made by Mr. Myrick, seconded by Mr. Mason, and passed by the Board unanimously. – SP-1.2/3.5

A motion to approve a job description for technical support specialist was made by Mr. Mason, seconded by Mr. Myrick, and passed by the Board unanimously.

A motion to approve a salary schedule for technical support specialist was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously. – SP-2.3

A motion to approve Dr. Keith Davis, Superintendent, to travel: - SP-1.1/1.3

(a) June 16-19, 2019 – Point Clear, AL – SSA 2019 Summer Conference

was made by Mrs. Ruggles, seconded by Mr. Mason, and passed by the Board unanimously.

A motion to approve Superintendent Davis to make a final decision from quotes on lawn care maintenance for the 2019-2020 school year was made by Mrs. Ruggles, seconded by Mr. Mason, and passed by the Board unanimously.

Superintendent Davis presented the following personnel recommendations – SP-2.3/2.5

RESIGNATION/RETIREMENT

Certified/Professional Staff:

1. Tracy Wright, Kindergarten teacher, (1.00) (9.5 months) Threadgill Primary School, **resignation** effective May 31, 2019, with **retirement** to begin June 1, 2019, for the 2018-2019 school year. [Letter of resignation dated and received in the Central Office on March 15, 2019]

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously.

Classified/Support Staff:

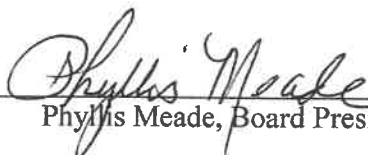
1. Sharon Hollander, CNP manager, (1.00) (9.5 months) Willson Elementary School Cafeteria, **resignation** effective May 31, 2019, with **retirement** to begin June 1, 2019, for the 2018-2019 school year. [Letter of resignation dated and received in the Central Office on March 15, 2019]

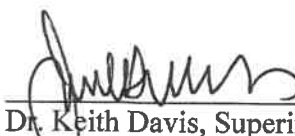
The motion to approve the recommendation was made by Mr. Myrick, seconded by Mr. Mason, and passed by the Board unanimously.

Superintendent Items that were discussed are as follows:

- a. Board pictures
- b. Spring Break – March 25-29, 2019
- c. April Board meeting – April 22, 2019
- d. Prom – April 12th at George's 217
- e. AASBs 2019 Summer Conference – June 14-16, 2019
- f. Goals for 2019-2020 school year
- g. Ethics forms due April 30, 2019
- h. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mr. Myrick, seconded by Mrs. Ruggles, and passed by the Board unanimously.


Phyllis Meade, Board President


Dr. Keith Davis, Superintendent