

MINUTES OF THE MEETING  
of the  
SHEFFIELD CITY BOARD OF EDUCATION  
5:30 p.m., September 28, 2020

Presiding: Mrs. Polly Ruggles, President

Members Present: Mrs. Christy Casiday, Vice President, Mr. Frederick (Fred) Mason,  
Mrs. Phyllis Meade, and Mrs. Titian Scales

Members Absent: No member was absent

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, September 24, 2020, in the Annex at the Sheffield City Board of Education, 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Ms. Tracy Moore, AEA UniServ Director was present. Others in attendance were: Robin Collum, Shelly Hollis, Dr. Carlos Nelson, and Greg Thomason.

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the September 28, 2020, meeting of the Board was made by Mr. Mason, seconded by Mrs. Scales, and passed by the Board unanimously.

The meeting was open for public comments.

A motion to approve minutes of the August 24, 2020, meeting of the Board was made by Mr. Mason, seconded by Mrs. Casiday, and passed by the Board unanimously.

Board members received copies of the monthly financial reports for the month of August 2020.

Superintendent Davis presented Board members with copies of disbursements for the month of August 2020, and recommended they be approved. The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mr. Mason, and passed by the Board unanimously.

A motion to approve the 5-year Capital Plan was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve the advertising agreement between Sheffield City Schools and Greenway of the Shoals Automotive group was made by Mrs. Casiday, seconded by Mr. Mason, and passed by the Board unanimously.

Item number 10 on the agenda **was tabled until the October Board meeting** regarding supplement payment of \$500.00 each to three (3) UNA social worker interns for the 2020-2021 school year.

A motion to approve payment of supplement of \$1,927.28 to Kimberly Pride as a Virtual School Facilitator for the period of September 10, 2020, through December 18, 2020, was made by Mrs. Scales, seconded by Mr. Mason, and passed by the Board unanimously.

A motion to approve a surplus vehicle sale {two pickup trucks; 1995 and 1996 Ford F150; and 1995 Blue Bird school bus} was made by Mrs. Casiday, seconded by Mr. Mason, and passed by the Board unanimously.

Superintendent Davis presented the following personnel recommendations

#### RESIGNATION / RETIREMENT

Classified/Support Staff:

1. Dale J. Vinson, janitor/custodian, Sheffield High School, **resignation** effective November 30, 2020, with **retirement** effective December 1, 2020, for the 2020-2021 school year. {Letter of resignation dated and received in the Central Office on September 14, 2020}

The motion to approve the recommendation was made by Mrs. Scales, seconded by Mr. Mason, and passed by the Board unanimously

Superintendent Items that were discussed are as follows:

- a. AASB's 2020 Annual Convention – Virtual Option Only for December 3-5, 2020
- b. Request for use of ANNEX
- c. Holiday Schedules memo
- d. COVID-19 Update
- e. COVID-19 Leave Extension
- f. Discussion of classified/support salary schedules
- g. October Board meeting – Monday, October 26<sup>th</sup> at 5:30 p.m.
- h. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

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Polly Ruggles, President

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Dr. Keith Davis, Superintendent