

MINUTES OF THE MEETING  
of the  
SHEFFIELD CITY BOARD OF EDUCATION  
5:30 p.m., May 26, 2020

Presiding: Mr. Frederick (Fred) Mason, President

Members Present: Mrs. Polly Ruggles, Vice President, Mrs. Christy Casiday, Mrs. Phyllis Meade, and Mrs. Titian Scales.

Members Absent: No member was absent.

The Board of Education of the City of Sheffield met at 5:30 p.m., Tuesday, May 26, 2020, in the L. E. Willson Elementary School Library at 2200 – 31<sup>st</sup> Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. A sign-in sheet was provided for others in attendance. (SEE ATTACHED)

No opening prayer was given at the meeting.

A review of Sheffield City Schools mission, vision, and belief statements was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the May 26, 2020, meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously.

The meeting was open for public comments.

A commendation of retiring employees was made by Superintendent Davis (see attached list).

A motion to approve minutes of May 5, 2020, regular meeting of the Board (replace April 2020) was made by Mrs. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve the election of officers of the Board (president and vice president) was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously. The new officers of the Board will be Mrs. Polly Ruggles, president, and Mrs. Christy Casiday, vice president.

Board members received copies of the monthly financial report for the month April 2020.

Superintendent Davis presented Board members with copies of disbursements for the month of April 2020, and recommended they be approved. The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve the Budget Amendment 1 was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously

The motion to approve a new salary schedule for payroll/insurance clerk and CNP bookkeeper was made by Mrs. Meade, seconded by Mrs. Casiday, and passed by the Board unanimously

The motion to approve a new salary schedule for receptionist/bookkeeper/secretary accounts payable clerk was made by Mrs. Meade, seconded by Mrs. Casiday, and passed by the Board unanimously

The motion to approve the 2020-2021 salary schedules – NO RAISE (same as 2019-2020 schedules) was made by Mrs. Meade, seconded by Mrs. Casiday, and passed by the Board unanimously

A motion to approve vacation days to carryover for 2020-2021 school year ONLY was made by Mrs. Meade, seconded by Mrs. Casiday, and passed by the Board unanimously

The motion to approve the Superintendent's evaluation was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously

Superintendent Davis presented the following personnel recommendations:

### RESIGNATIONS

Certified/Professional Staff:

1. Emily Mills Burkett, mathematics teacher, Sheffield Junior High School, (1.00) (9.5 months/187 days), **resignation** effective May 22, 2020, the end of the 2019-2020 school year. {Letter of resignation dated May 21, 2020, and received in Central Office on May 22, 2020}

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously

2. Emily L. Ownby, special education teacher, Willson Elementary School, (1.00) (9.5 months/187 days), **resignation** effective May 22, 2020, the end of the 2019-2020 school year. {Letter of resignation dated May 13, 2020, and received in Central Office on May 14, 2020}

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously

3. Dayna D. Willis, library media specialist, Willson Elementary School, (1.00) (9.5 months/187 days), **resignation** effective May 22, 2020, the end of the 2019-2020 school year. {Letter of resignation dated May 13, 2020, and received in Central Office on May 14, 2020}

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously

4. Seth A. Woods, special education teacher, Sheffield High School, (1.00) (9.5 months/187 days), resigning as teacher and coaching duties **resignation** effective May 22, 2020, the end of the 2019-2020 school year. {Letter of resignation dated May 19, 2020, and received in Central Office on May 20, 2020}

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously

### EMPLOYMENT

Certified/Professional Staff

1. Mallory G. Johnson, special education teacher, grades 3-6, (1.00) (9.5 months/187 days), Willson Elementary School, effective August 5, 2020, for the 2020-2021 school year. [Employment **PENDING** certification in special education from ALSDE].

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously

2. Marissa R. Kiddy, school guidance counselor, (1.00) (12 months/236 days), Sheffield High School, effective July 1, 2020, for the 2020-2021 school year. [Employment **PENDING** certification in school counseling from ALSDE]

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously

3. Lisa Marie Morgan, special education teacher, (1.00) (9.5 months/187 days), High School, effective August 5, 2020, for the 2020-2021 school year. [Employment **PENDING** certification in special education from ALSDE]

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously

4. Emily Pendley, second grade teacher, (1.00) (9.5 months/187 days), Threadgill Primary School, effective August 5, 2020, for the 2020-2021 school year.

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously

#### PRINCIPAL CONTRACT APPROVAL

##### Administrative / Certified/Professional Staff:

1. Joseph "Joey" Burch, school principal, Sheffield High School, 3-year Principal contract July 1, 2020 – June 30, 2023

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously

2. Heather Collum, school principal, Willson Elementary School, 3-year Principal contract July 1, 2020 – June 30, 2023

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously

3. Matthew Syesta, school principal, Threadgill Primary School, 3-year Principal contract July 1, 2020 – June 30, 2023

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously

#### TRANSFERS

##### Certified Staff:

1. Joanna A. Hardwick **from** special education teacher, Threadgill Primary School **TO** special education teacher, Sheffield Junior/Senior High Schools (SHS)

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

2. Lauren F. Tant **from** special education teacher, Sheffield Junior/Senior High Schools (SHS) **TO** special education teacher, Threadgill Primary School

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

A presentation was given in anticipation of renovations for Willson Elementary School.

Superintendent Items that were discussed are as follows:

- a. CANCELLED – AASB 2020 Summer Conference
- b. SSA 2020 Summer Conference – June 21-24, 2020
- c. June Board meeting – June 29, 2020 ????????
- d. Shelly Hollis to report on 2020-2021 planning session
- e. Southwest School building
- f. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Meade, seconded by Mrs. Casiday, and passed by the Board unanimously.

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Fred Mason, Board President

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Dr. Keith Davis, Superintendent

### **NO BOARD ACTION TAKEN – REASSIGNMENT(S)**

Certified Staff:

1. Renise Beaver **from** grade K teacher, **TO** grade PreK teacher, Threadgill Primary School
2. Wendy J. Cabler **from** grade 6 ELA teacher, **TO** grade 3 teacher, Willson Elementary School
3. Leah J. Hargett **from** grade 3 teacher, **TO** grade 4 ELA/Social Studies teacher, Willson Elementary School
4. Abby P. Keener **from** grade 5 math/social studies teacher, **TO** grade 4 science teacher, Willson Elementary School
5. Taylor W. Sheley **from** grade 4 math/science teacher, **TO** grade 6 science teacher, Willson Elementary School
6. Lathan B. Strong **from** grade 4 ELA/social studies teacher, **TO** grade 6 ELA teacher, Willson Elementary School
7. Brandi VanDyke **from** grade 2 teacher, **TO** grade 1 teacher, Threadgill Primary School

# SIGN-IN SHEET

## SHEFFIELD CITY BOARD OF EDUCATION

Board Meeting - Tuesday, May 26, 2020

Shelly Hallis

Had Cole

Robin Cole

Emily Pendley

Lisa Morgan

Jay Wans

Stephen W

Maureen Kiddy

Mike Sparta