

MINUTES OF THE MEETING  
of the  
SHEFFIELD CITY BOARD OF EDUCATION  
5:30 p.m., April 6, 2021 – Special Called – Personnel

Presiding: Mrs. Polly T. Ruggles, President

Members Present: Mrs. Christy Casiday, Vice President, Mr. Fred Mason, Mrs. Phyllis Meade, and Mrs. Titian Scales

Members Absent: No member was absent

The Board of Education of the City of Sheffield met at 5:30 p.m., Tuesday, April 6, 2021, in the Annex of the Sheffield City Board of Education at 300 West Sixth Street, Sheffield. Dr. Keith Davis, superintendent, kept the minutes. Ms. Tracy Moore, AEA UniServ Director was present. Others in attendance were: Julie Box and Joseph Burch.

The opening prayer was given by Dr. Keith Davis.

A motion to adopt the agenda for the April 6, 2021, special called meeting of the Board was made by Mr. Mason, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve a change in bid for 70 open access metal lockers to a different vendor (from Jorgenson Companies/School Lockers [48 lockers] to ULINE [70 lockers as required]) was made by Mrs. Casiday, seconded by Mr. Mason, and passed by the Board unanimously.

A motion to approve a job description for Speech-Language Pathologist [**tabled from 03/29/2021 meeting**] was made by Mr. Mason, seconded by Mrs. Scales, and passed by the Board unanimously.

Item number 5 on the agenda **was tabled** regarding the approval of bid for HVAC at Sheffield Junior/Senior High Schools NOT to exceed \$410,565.00

Superintendent Davis presented the following personnel recommendations.

EMPLOYMENT(s)

Certified/Professional Staff:

1. Shannon J. Uptain, curriculum and instruction specialist, (1.00) (12 months/236 days), System-wide, effective April 26, 2021, for the 2020-2021 school year.

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Scales, and passed by the Board unanimously.

Personnel recommendations (continued)

RESIGNATION

Certified/Professional Staff:

1. Jamie Smith, mathematics teacher, Sheffield High School, (1.00) (9.5 months/187 days), **resignation** effective April 27, 2021 ??, for the 2020-2021 school year. {Letter of resignation dated and received in the Central Office on March 29, 2021 }

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve a \$600.00 supplement be given to Shannon Uptain to serve as textbook coordinator was made by Mr. Mason, seconded by Mrs. Scales, and passed by the Board. Mrs. Phyllis Meade opposed the approval.

A discussion of appointing Willie Pride as the head girls' basketball coach with supplement as listed on the approved athletic curriculum supplement sheet.

A presentation was given for new weight equipment.

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mr. Mason, seconded by Mrs. Casiday, and passed by the Board unanimously.

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Polly Ruggles, President

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Dr. Keith Davis, Superintendent