

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., November 30, 2020
[Immediately following the 5:00 Work Session of the Board]

Presiding: Mrs. Christy Casiday, Vice President

Members Present: Mr. Frederick (Fred) Mason, Mrs. Phyllis Meade, and Mrs. Titian Scales

Members Absent: Mrs. Polly Ruggles, President

The Board of Education of the City of Sheffield met at 5:00 p.m., Monday, November 30, 2020, in the Annex at the Sheffield City Board of Education 300 West Sixth Street, Sheffield for a work session of the Board. The regular November Board meeting was held immediately following the 5:00 p.m. work session. Dr. Keith Davis, Superintendent, kept the minutes. Ms. Tracy Moore, AEA UniServ Director was present. Others in attendance were: Joseph Burch, Heather Collum, Robin Collum, Shelly Hollis, David McBride, Steve Stanley, Mayor of Sheffield, Matthew Syesta, Gregory Thomason, and Stephanie Wieseman.

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the November 30, 2020, meeting of the Board was made by Mr. Mason, seconded by Mrs. Scales, and passed by the Board unanimously.

Commendations were given for: Mrs. Shelly Hollis and Mr. Dale Vinson on their retirements.

The meeting was open for public comments.

A motion to approve minutes of the October 26, 2020, meeting of the Board was made by Mrs. Scales, seconded by Mr. Mason, and passed by the Board unanimously.

Board members received copies of the monthly financial reports for October and November 2020.

Superintendent Davis presented Board members with copies of disbursements for the month of October 2020, and recommended they be approved. The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve the appointment of committee members to the sick leave bank was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion for the approval to accept public works agreement with Mike Smith, dba Smith Septic and Excavation, in the amount of \$22,000.00 for replacing sewer line at Sheffield Junior High School was made by Mr. Mason, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve a surplus vehicle sale for one 2002 International school bus with a 7.3 diesel engine was made by Mrs. Meade, seconded by Mr. Mason, and passed by the Board unanimously.

Board members received copies of the FY2020 year-end financial report.

Superintendent Davis presented the following personnel recommendations

RESIGNATION / RETIREMENT

Certified/Professional Staff:

1. Michelle Dawn “Shelly” Hollis, Curriculum & Instruction Specialist, Central Office (Systemwide), **resignation** effective December 31, 2020, with **retirement** effective January 1, 2021, for the 2020-2021 school year. {Letter of resignation dated and received in Central Office on November 16, 2020}

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously

EMPLOYMENT

Classified/Support Staff:

1. Durrell Q. Taylor, custodian, (1.00), (12 months/236 days), (40 hours per week) system-wide {Sheffield High School}, effective December 1, 2020, for the 2020-2021 school year

The motion to approve the recommendation was made by Mrs. Meade, seconded by Mr. Mason, and passed by the Board unanimously

OTHER

Classified/Support Staff:

1. Gregory “Gregg” Garner, custodian, Willson Elementary School, requests Family Medical Leave Act (FMLA) due to health problems following a stroke. FMLA is being requested to begin November 9, 2020, and ending approximately February 12, 2021. {Letter of request dated and received in the Central Office on November 30, 2020}. [FMLA documentation received from doctor]

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously

The agenda was AMENDED to include the following two items:

- (1) To discuss amending agenda for incentive bonus for SCS employees**
- (2) To approve incentive bonus for all full-time SCS employees in amount of \$300.00**

A motion to discuss amending the agenda to include a one-time incentive bonus for Sheffield City Schools (SCS) employees in the amount of \$300.00 was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve a one-time incentive bonus for all full-time SCS employees in the amount of \$300.00 to be given before Christmas was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously.

Superintendent Items that were discussed are as follows:

- a. AASB 2020 Annual Convention December 3-5
- b. NO December regular Board meeting – next meeting is January 25, 2021
- c. Sheffield City Christmas parade – **CANCELLED**
- d. Dauphin Island Sea Lab, Mobile – rescheduled from 2021 to 2022 (Board approved 9/27/19)
- e. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously.

Christy Casiday, Vice President

Dr. Keith Davis, Superintendent