

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., May 24, 2021

Presiding: Mrs. Polly Ruggles, President

Members Present: Mrs. Christy Casiday, Vice President, Mrs. Phyllis Meade, and Mrs. Titian Scales

Members Absent: Mr. Frederick (Fred) Mason was absent.

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, May 24, 2021, in the Annex at the Sheffield City Board of Education 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Ms. Tracy Moore, AEA UniServ Director was present. A sign-in sheet was provided for others in attendance. (SEE ATTACHED)

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements

A motion to adopt the agenda for the May 24, 2021, meeting of the Board was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

The meeting was open for public comments.

Emma Katherine Stutts was recognized as Shoals Scholar Dollars Student of the Year 2021.

Commendation of retiring employee Joseph Burch was recognized.

A motion to approve minutes of the April 26, 2021, regular meeting of the Board was made by Mrs. Scales, seconded by Mrs. Meade, and passed by the Board unanimously.

Election of office of the Board (president and vice president) was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously. The new officers of the Board will be Mrs. Christy Casiday, president, and Mrs. Titian Scales, vice president.

Board members received copies of the monthly financial reports for the month of April 2021.

Superintendent Davis presented Board members with copies of disbursements for the month of April 2021 and recommended they be approved. The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve the Budget Amendment 1 was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously.

A motion to approve joining the Purchasing Association of Central Alabama (PACA) partnership was made by Mrs. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve the purchase of equipment for CNP with majority of cost paid with USDA equipment grant was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve a bid for 2021-2022 school year lawn care maintenance was made by Mrs. Scales, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve the 2021-2022 salary schedules [2% raise plus used extra state formula for teachers] was made by Mrs. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve Superintendent Keith Davis's evaluation was made by Mrs. Meade, seconded by Mrs. Casiday, and passed by the Board unanimously.

A motion to approve the new job description for Behavioral Specialist was made by Mrs. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to amend the agenda was made by Mrs. Meade, seconded by Mrs. Casiday, and passed by the Board unanimously.

A motion for the Board to go into executive session was made by Mrs. Meade, seconded by Mrs. Casiday, and passed by the Board unanimously. The Board entered into executive session approximately 5:20 p.m.

A motion for the Board to come out of executive session was made by Mrs. Casiday, seconded by Mrs. Scales and passed by the Board unanimously. The Board came out of executive session approximately 5:40 p.m.

Superintendent Davis presented the following personnel recommendations

PROBATIONARY TEACHERS ATTAINING CONTINUING SERVICE STATUS
(Acknowledgement of Attainment)

Certified/Professional Staff:

1. Eric M. Cagle, grade 5 reading teacher, Willson Elementary School
2. Laura Beth Cole, health science teacher, Sheffield High School
3. Tracy B. Parker, guidance counselor, Sheffield Junior High School
4. Chelsea L. Poag, English Language Arts teacher, Sheffield Junior High School

The motion to approve the four above recommendations was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

Classified/Support Staff:

1. Michelle P. Davis, school secretary, Sheffield Junior High School
2. Hollie Peeden, CNP cashier/worker (System-wide), Sheffield Jr./Sr. High Cafeteria (SHS)
3. Brandy R. Sanders, CNP cafeteria staff (System-wide), Threadgill Primary School Cafeteria
4. Bridget D. Tannehill, receptionist/bookkeeper/secretary, Central Office
5. Ellen L. Wilemon, school bus driver, Maintenance Shop

The motion to approve the five above recommendations was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously

NON-RENEWALS

Certified/Professional Staff:

1. Katlyn N. Moore, grade 2 teacher, (1.00) (9.5 months/187 days), Threadgill Primary School, effective May 27 2021, end of the 2020-2021 school year.

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

2. Kimberly M. Motton, instructional assistant principal, (1.00) (10.5 months/207 days), Willson Elementary School, effective June 10, 2021, end of the 2020-2021 school year.

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board with Mrs. Meade opposing the recommendation.

3. Joshua D. Sutton, mathematics teacher, (1.00) (9.5 months/187 days). Sheffield High School, effective May 27 2021, end of the 2020-2021 school year.

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

4. Jeffrey L. Vanderheiden, assistant principal, (1.00) (12 months/236 days). Sheffield High School, effective June 30 2021, end of the 2020-2021 school year.

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

5. Jonathan M. Wilson, grade 6 science teacher, (1.00) (9.5 months/187 days) Willson Elementary School, effective May 28, 2021, end of the 2020-2021 school year.

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

TERMINATION

Classified/Support Staff:

1. Niki Isbell Young, Child Nutrition Program (CNP) cafeteria worker (systemwide), Sheffield High School, (1.00) (9.5 months/186 days) (5.5 hours/day), last day of contract effective June 2, 2021, for the 2020-2021 school year.

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

RESIGNATIONS

Certified/Professional Staff:

1. Joseph "Joey" Burch, principal, Sheffield High School, (1.00) (12 months), **resignation** effective July 1, 2021, for the 2020-2021 school year. {Letter of resignation received in Central Office on May 12, 2021}
2. Paula N. Burch, Alabama Reading Initiative (ARI) Specialist/Instructional Coach, Willson Elementary School, (1.00) (9.5 months), **resignation** effective May 28, 2021, for the 2020-2021 school year. {Letter of resignation dated and received in Central Office on May 19, 2021}

3. K. Blake Hargett. Grade 1 teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), **resignation** effective May 27, 2021, for the 2020-2021 school year. {Letter of resignation dated and received in Central Office on May 21, 2021}
4. Crystal H. Littrell. Pre-K teacher, Threadgill Primary School, (1.00) (9.5 months/188 days), **resignation** effective May 27, 2021, for the 2020-2021 school year. {Letter of resignation dated May 14, 2021, and received in Central Office on May 18, 2021}
5. Skylar McClellan. Office of School Readiness (OSR) Pre-K lead teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), **resignation** effective May 26, 2021, for the 2020-2021 school year. {Letter of resignation dated April 23, 2021, and received in Central Office on May 20, 2021}
6. Jennifer C. Patino. English teacher, Sheffield High School, (1.00) (9.5 months/187 days), **resignation** effective June 20, 2021, for the 2020-2021 school year. {Letter of resignation dated April 26, 2021, and received in Central Office on May 6, 2021}

The motion to approve the six above recommendations was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

Classified/Support Staff:

1. Ryan Randolph. Child Nutrition Program (CNP) cafeteria staff (systemwide) and custodian, (1.00) (9.5 months/186 days) (5.5 hours/day), Threadgill Primary School, **resignation** effective May 21, 2021, for the 2020-2021 school year. {Letter of resignation dated and received on May 17, 2021}

The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously

EMPLOYMENT

Certified/Professional Staff:

1. Taylor R. Garrison, grade PreK teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), effective August 3, 2021, for the 2021-2022 school year. [Employment is contingent upon issuance of Professional Educator Certificate from the Alabama State Department of Education]
2. William Scott Hames, grade 6 teacher, Willson Elementary School, (1.00) (9.5 months/187 days), effective August 3, 2021, for the 2021-2022 school year.
3. Shelby M. Hunt, grade 1 teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), effective August 3, 2021, for the 2021-2022 school year. **[ESSER funded]**
4. Kasey Drue Isbell, special education teacher, Sheffield Junior High School, (1.00) (9.5 months/187 days), effective August 3, 2021, for the 2021-2022 school year. **[ESSER funded]**
5. Samantha C. Kiel, kindergarten teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), effective August 3, 2021, for the 2021-2022 school year.
6. Ryan Reid, grade 1 teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), effective August 3, 2021, for the 2021-2022 school year. **[ESSER funded]**

The motion to approve the six above recommendations was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously

Personnel Employment recommendations (continued)

7. Mackenzie A. Roberts, English Language Arts teacher, Sheffield High School, (1.00) (9.5 months/ 187 days), effective August 3, 2021, for the 2021-2022 school year. [Employment is contingent upon issuance of Professional Educator Certificate from Alabama State Department of Education]

The motion to approve the recommendation was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board with Mrs. Casiday opposing the recommendation.

Classified/Support Staff:

1. Bailey P. Harrison, Child Nutrition Program (CNP) Director, Systemwide, (1.00) (10.5 months/207 days), effective July 20, 2021, for the 2021-2022 school year

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

OTHER

Certified/Professional Staff:

1. Savanna Mize, gifted/talented teacher, Willson Elementary School, resignation of duties as Sheffield Junior High School cheerleading coach, effective end of the 2020-2021 school year. {Letter dated May 6, 2021, and received in Central Office on May 17, 2021}

The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously

Superintendent Items that were discussed are as follows:

- a. School Board members **mandatory training: 6 hours** of training every year – 4 hours individual training and 2 hours of whole board interactive training – **completed by June 30**
- b. ESSER presentation
- c. Board pictures to be taken at graduation
- d. June Board meeting to be held June 28, 2021
- e. Repairs to concrete front of Central Office
- f. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Meade, seconded by Mrs. Casiday, and passed by the Board unanimously.

Polly Ruggles, President

Dr. Keith Davis, Superintendent

SIGN-IN SHEET

SHEFFIELD CITY BOARD OF EDUCATION

Board Meeting – Monday, May 24, 2021

Deanna Hastings

Schick

Tiffany Isbell

Kasey Isbell

Katie Still

Quinta Stotts

Morgan Murray

Matthew Spitz

Cyber

[Handwritten signature]

Cherney D. Jones

John Williams

Imani Jackson

Stephanie Wierman

V. Steel

Robin Co

Moore AEA