

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., September 27, 2021

Presiding: Mrs. Christy Casiday, President

Members Present: Mrs. Titian Scales, Vice President, Mrs. Phyllis Meade, Mr. Steve Nix, and Mrs. Polly Ruggles

Members Absent: No member was absent.

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, September 27, 2021, in the Annex at the Sheffield City Board of Education 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Ms. Tracy Moore, AEA UniServ Director was present. A sign-in sheet was provided for others in attendance. [SEE ATTACHED]

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements

A motion to adopt the agenda for the September 27, 2021, meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve minutes of the August 23, 2021 regular meeting and August 31, 2021, special called meeting of the Board was made by Mrs. Scales, seconded by Mr. Nix, and passed by the Board unanimously.

Board members received copies of the monthly financial report for the month of August 2021.

Superintendent Davis presented Board members with copies of disbursements for the month of August 2021 and recommended they be approved. The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve meal prices for 2021-2022 school year (no change in price from 2020-2021) was made by Mrs. Scales, seconded by Mr. Nix, and passed by the Board unanimously.

A motion to adopt Annalyn's Law Model Sex Offender Supervision Policy 1.6.19 – (*ALSDE Model Policy*) was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve disposal of weight equipment to be offered for sale with a silent auction was made by Mrs. Scales, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve appointments to Textbook Committee for the 2021-2022 school year was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve 5-year Capital Plan was made by Mrs. Scales, seconded by Mrs. Ruggles, and passed by the Board unanimously.

A motion to approve authorization for Superintendent to make applications and amendments to such applications for Fiscal Year 2022 Federal Funds under the provisions of the:

- a. Improving America's Schools Act (P.L. 103-382) - Title I, Part A; Title II, Part B; Title II, Part D; Title IV, Part A; and Title VI, Part C
- b. Individuals with Disabilities Education Act (IDEA), Part B, CFDA 84.173A, EHA, P.L. 99-457 as amended by P.L. 101-476, and Preschool Grant for Children With Disabilities, Ages 3-5
- c. Impact Aid (Section 8002 of the Elementary and Secondary Education Act of 1965, as amended), and
- d. Any other Acts that may have been enacted during FY2020

was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve authorization for Superintendent to make applications and amendments to such applications for any technology funds made available during 2021-2022 through the:

- a. Technology Program Title II, Part D Competitive

was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve authorization for Superintendent to negotiate and enter into contracts for professional services that do not, by law, require sealed bids or preapproval by the Board for the 2021-2022 school year was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve adoption and/or revisions of policies related to Title IX harassment and Title IX grievance form

- (a) **4.17** Title IX Sex-Based Discrimination – Prohibited Conduct [NEW]
- (b) **5.16** Title IX Anti-Harassment [REVISION]
- (c) **6.9.1** Title IX Prohibition [REVISION]
6.9.2 Title IX Coordinator [REVISION]
6.10.8 Title IX Complaints [NEW]
- (d) Title IX Discrimination Complaint Form [NEW]

was made by Mrs. Scales, seconded by Mr. Nix, and passed by the Board unanimously.

Item number 16 on the agenda **was tabled** regarding the approval for the superintendent to obtain bids for tractor/loader/backhoe (as a unit).

A motion to approve extending the mask mandate until October 29, 2021, and give the superintendent authority to end the mandate early if the COVID surge subsides was made by Mrs. Meade, seconded by Mr. Nix, and passed by the Board unanimously.

A motion to approve the recommendation to cover all staff sick days due to COVID positive diagnosis until December 17, 2021 (retroactive to August 3, 2021) was made by Mrs. Scales, seconded by Mrs. Meade, and passed by the Board unanimously.

Item number 19 on the agenda **was tabled** regarding the approval for a \$500 supplement each to three (3) teachers to escort Willson Elementary students to Recreation Center for remainder of the 2021-2022 school year.

A motion to approve the recommendation for a \$500 supplement each per semester to three (3) UNA student social worker interns for the 2021-2022 school year [**to be paid with ESSER Funds**] was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve the purchase of one 2023 model 72 passenger Type "C" school bus with air conditioning [**using Technology and Enhancement Funds**] was made by Mr. Nix, seconded by Mrs. Meade, and passed by the Board unanimously.

A discussion of Sheffield Recreation Center by Ricky Canup was postponed until later.

Superintendent Davis presented the following personnel recommendations.

RESIGNATION

Classified/Support Staff:

1. Michelle Davis, school secretary, Sheffield Junior High School, **resignation** effective September 27, 2021, for the 2021-2022 school year. [letter of resignation dated and received in the Central Office on September 14, 2021]

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

EMPLOYMENT

Classified/Support Staff:

1. Sherita Nance, school secretary, (1.00) (10.5 months/207 days), Sheffield Junior High School, effective October 4, 2021, for the 2021-2022 school year.

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

OTHER

Certified/Professional Staff:

1. Dena Askew, chemistry, biology, and physical science teacher, Sheffield High School, requests Family Medical Leave Act (FMLA) due to surgery. FMLA is being requested to begin October 7, 2021, and ending approximately December 17, 2021, for the 2021-2022 school year. [letter of request dated and received in the Central Office on September 20, 2021]
[Approval pending receipt of signed documentation from doctor]

The motion to approve the recommendation was made by Mrs. Meade, seconded by Mr. Nix, and passed by the Board unanimously.

OTHER (continued)

Classified/Support Staff:

1. Deborah Weaver, CNP Cafeteria Manager (system-wide), Threadgill Primary School, requests Family Medical Leave Act (FMLA) due to surgery. FMLA is being requested to begin September 16, 2021, and ending approximately October 28, 2021, for the 2021-2022 school year. [letter of request dated and received in the Central Office on September 20, 2021]
[Approval pending receipt of signed documentation from doctor]

The motion to approve the recommendation was made by Mrs. Meade, seconded by Mr. Nix, and passed by the Board unanimously.

Superintendent Items that were discussed are as follows:

- a. 2021 AASB Delegate Assembly, December 2, 2021, in Birmingham (Board member delegate)
Mr. Steve Nix will be acting as the Board member delegate
- b. Homecoming October 1st – Early dismissal 1:00 p.m. for students and parade at 3:00 p.m.
- c. Presentation of ACAP results/STAR assessments and instructional plan of action
- d. Discussion of class trip to Galapagos Island in Ecuador (Morgan Massey to give details of trip)
- e. October Board meeting to be held October 25, 2021
- f. Other

The meeting was open for public comments.

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously.

Christy Casiday, President

Dr. Keith Davis, Superintendent

SIGN-IN SHEET

SHEFFIELD CITY BOARD OF EDUCATION

Board Meeting – Monday, September 27, 2021

Cam

Gracy Moore AEA

Morgan Murray

Shelby

Jill Johnson

Ullrich

Robin Bell

Mattie Egan

David Bell

Hannah Baker

Gregg Mac SCS

Sally Deales

Julie Bry

Daphne We

Arthur Stanley