

*Sheffield City Schools*  
**Summer School Custodial Support**

**Job Title:** Summer School Custodial Support

**Reports To:** Principal

**Job Goal:** To provide support to summer school facility needs

**Qualifications:**

1. Experience in maintaining facility cleanliness
2. Ability to pick-up, deliver, and distribute meals to all summer school campus sites

**Duties and Responsibilities:**

1. Works to assist in maintaining school facilities while in use by students
2. Assists with clean-up of meals and snacks after breakfast and lunch
3. Keeps restrooms supplied and cleaned during course of summer school session
4. Supports minor maintenance and other facility needs that may arise
5. Exhibits positive human relations skills.
6. Demonstrates proficiency in written and oral communication.
7. Maintains and submits records and reports.
8. Adheres to school system rules, administrative procedures, local board policy, and state and federal rules and regulations.
9. Engages in personal professional growth and demonstrates professional ethics and leadership.
10. Performs such other duties as may be assigned.

**Terms of**

**Employment:** Compensation will be \$15 per hour for qualified staff. Hours of support will be based on student enrollment needs and needs for facility cleaning and maintenance. Staff will rotate to provide support to all summer school camps during session. Summer School dates are June 6 to June 30, 2022.

**Evaluation:** Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation Personnel.

The above statement reflects the general details considered necessary to describe the principal functions of the job identified, and shall not be construed as a detailed description of all the work requirements that may be inherent to the job.