



NOTICE OF VACANCY

Sheffield City Schools

HEAD FOOTBALL COACH/TEACHER, FTE-1.00, Systemwide

- Category:** Professional/Certified
- Contract Period:** 9.5-Month Teacher Contract
- Qualifications:** Applicant should have previous successful coaching experience. **Head coaching or coordinator experience preferred.** Must have a desire and passion for all sports offered at the high school. Must have a desire to see the school athletic program excel with emphasis in such areas as leadership, sportsmanship, and lifetime benefits. **Applicant must see the connection of the athletic program with the total program of the school.** The coach must have substantial knowledge of the technical aspects of the sport and continue to examine new theories and procedures pertinent to the field. **The head football coach will have teaching responsibilities in the district.** Teaching assignment will be named later. Applicant must show that they will be able to be released from their current contract obligation, and **MUST** hold a valid Alabama Professional Educator teaching certificate.
- Salary Schedule:** Placement on teacher salary schedule based on degree and experience, plus summer supplement and coaching supplement.
- Deadline:** Position open until filled
- Other Information:** SEE ATTACHED JOB DESCRIPTION for Teacher
- Posted:** February 15, 2024

This position is posted with SearchSoft. ALL applications MUST be submitted through Teach in Alabama with ALSDE.

General Information for Applicants

1. Applications must be completed online with SearchSoft – (TEACH in ALABAMA) with ALSDE.
2. Applicants are subject to criminal and other background checks.
3. Depending on possible changes in enrollment, personnel transfers, or other factors, the position to be filled may be different from the indicated vacancy.
4. **Nondiscrimination Statement:** The Sheffield City School System does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies, Darryl Washington, Assistant Superintendent, or Julie Box, Special Education and 504 Coordinator, 300 West Sixth Street, Sheffield, AL 35660, 256-383-0400.

DECLARACIÓN DE NO DISCRIMINACIÓN: El sistema escolar de la ciudad de Sheffield no discrimina por motivos de raza, color, origen nacional, sexo, discapacidad, o edad en sus programas y actividades, y ofrece igualdad de acceso a los Boy Scouts y otros grupos de jóvenes designados. Las siguientes personas han sido designados para recibir consultas sobre las políticas de no discriminación: Educación Especial y Coordinador de 504, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400; Coordinador de Programas Federales, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400.

Sheffield City Schools
Job Description –Teacher

POSITION TITLE: Teacher

QUALIFICATIONS: Bachelor's degree, or higher from an accredited institution. A valid Alabama State Professional Educators Certificate for grade level and assigned subject area. Must meet No Child Left Behind (NCLB) Highly Qualified (HQ) requirements. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO: Principal

JOB GOAL: To create and provide engaging and challenging work for students to maximize each student's ability in accordance with local and state courses of study.

PERFORMANCE RESPONSIBILITIES AND ESSENTIAL FUNCTIONS:

1. Determines individual and class needs consistent with district and state instructional goals.
2. Establishes objectives and plans learning experiences that comply with local and state curriculum guidelines
3. Delivers instructional activities in a manner demonstrating a variety of instructional techniques, promoting positive interaction among students, and providing for appropriate practice of activities and skills focusing upon the desired learning outcomes
4. Establishes and maintains standards of student behavior that facilitate teaching and learning
5. Demonstrates the effective evaluation of student needs and progress by engaging in entry level diagnosis activities, test construction, record keeping, and appropriate referral of students with special needs, preparing students for assessment, effective test administration and post assessment follow-up activities
6. Seeks assistance of specialists as needed and makes referrals when appropriate
7. Works collaboratively with other members of the school faculty and staff to promote student learning
8. Maintains a professional, cooperative working relationship with parents and community
9. Participates in school co-curricular programs and district program improvement efforts
10. Demonstrates a high degree of professionalism and ethics, and works cooperatively with the Board, the Superintendent, other administrators, Board employees, parents, and students
11. Implements professional learning plan and maintains proper certification
12. Maintains accurate, complete and correct records as required by law, board policy and school principal and submits records and reports in a timely manner
13. Models appropriate personal characteristics and work habits that are consistent with personal development goals established for students
14. Adheres to school system rules, administrative procedures, local Board policies, and state and federal rules and regulations
15. Implements and follows the Alabama Quality Teaching Standards developed by the Alabama State Department of Education
16. Assumes responsibility to perform any other tasks assigned by the principal

TERMS OF EMPLOYMENT: As assigned by the Board

SALARY: Salary in accordance with Board approved State Salary Schedule

EVALUATION: Performance of the job will be evaluated in accordance with provisions of the Board's policy on assessments and evaluations.

Sheffield CITY SCHOOLS

Head Football Coach Expectations

JOB TITLE: **HEAD COACH**

REPORTS TO: Principal and Athletic Director

SUPERVISES: N/A

Qualifications/Expectations:

1. Valid Alabama teaching certificate in required teaching field
2. Meet all AHSAA coaching eligibility requirements
3. CDL and bus driver certification preferred
4. Previous coaching experience preferred

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of coaching techniques and strategies of the sport.
2. Knowledge of rules and regulations of the sport.
3. Effective communication skills (oral and written).
Ability to establish good working relationships with students, coaches, Administrators, parents, and community.

PERFORMANCE RESPONSIBILITIES:

1. Visionary Leader who has the ability to direct, lead, and grow the football for the entire Sheffield City School Community
2. Leads individual participants in the skills necessary for excellent achievement in the sport involved.
3. Plans and schedules a **consistent** regular program of practice.
4. Works closely with principal/athletic director in scheduling interscholastic contests.
5. Recommends to the principal the purchase of equipment, supplies, and uniforms as necessary.
6. Ensures that school system accounting procedures are followed when purchasing equipment, uniforms and other related materials.
7. Maintains the necessary attendance forms, insurance records and similar paperwork.
8. Monitors the activities of students and coaching staff to ensure the school's compliance with the regulations of the Alabama High School Athletic Association.
9. Coordinates the interpretation of the Alabama High School Athletic Association rules with the entire coaching staff.
10. Secures from coaches the appropriate student athletic eligibility forms and information to be sent to the Alabama High School Athletic Association.
11. Provides advice to the principal regarding fine points of the Alabama High School Athletic Association regulations and makes recommendations for action as necessary.
12. Oversees the maintenance and safety conditions of the facility and/or area(s) in which assigned sport is conducted at all times that students are present.
13. Exercises care for the safety of all athletes before, during, and after practices and athletic contests.
14. Enforces discipline and sportsmanship at all times and establishes and oversees penalties for breach of such standards by individual student athletes.
15. **Fosters good school-community relations by keeping the community aware of and responsive to the sport involved.**
16. Acts as liaison between school and athletic support group.
17. Works with athletic support group to coordinate award banquet and other recognition activities related to the sport.

18. Assumes the responsibility for organizing and scheduling all athletic contests in the related sport including varsity, junior varsity and middle school.
19. Coordinates transportation arrangements to athletic contests.
20. Arranges all details of visiting teams' needs as appropriate.
21. Provides leadership in the selection, assignment and evaluation of assistant coaches and staff members.
22. Checks and computes yearly academic eligibility for related sport to determine eligibility.
23. Distributes to coaches appropriate physical, insurance, and other forms as needed.
24. Provides priority needs list to principal, superintendent and board of education as requested.
25. Demonstrate sportsmanship at all times.
26. Interacts with athletic trainer, team doctor, and parents to report injuries, and to ensure athletes are cleared to participate following an injury.
27. Attends or arranges for a representative to attend district, regional, or state meetings that requires attendance.
28. Responsible for or delegates preparation of facilities, crowd control, securing temporary personnel (gate workers, officials, police, etc.) and arrangement for clean up after each home athletic event.
29. Responsible for or delegating the collection of all gate receipts, concession proceeds, counting and receipting money and turning in to school bookkeeper.
30. Continues professional growth by attending classes, clinics, workshops and affiliation with professional organizations.
31. Other duties assigned by Athletic Director, Principal, or Superintendent.

EVALUATION: Annually by Principal and Athletic Director.

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Signature: _____ Date: _____

Approved by Human Resources: _____ Date: _____

Posted: February 2024