



# NOTICE OF VACANCY

## Sheffield City Schools

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### Board Certified Behavior Analyst FTE-1.00, Systemwide

<b>Category:</b>	Classified/Support
<b>Contract Period:</b>	9.5-month contract (187 days) 2023-2024 school year
<b>Qualifications:</b>	Must hold current BCBA credentials - or be a BCaBA actively working toward full certification.
<b>Salary Schedule:</b>	<b>Salary will be paid based on the approved state minimum salary schedule – classroom teachers as approved by the Board</b>
<b>Deadline:</b>	Position(s) open until filled
<b>Posted:</b>	September 29, 2023
<b>Other Information:</b>	<b>SEE ATTACHED JOB DESCRIPTION</b>

**This position is posted with SearchSoft. ALL applications MUST be submitted through Teach in Alabama with ALSDE.**

#### General Information for Applicants

1. Applications must be completed online with SearchSoft – (TEACH in ALABAMA) with ALSDE.
2. Applicants are subject to criminal and other background checks.
3. Depending on possible changes in enrollment, personnel transfers, or other factors, the position to be filled may be different from the indicated vacancy.
4. **Nondiscrimination Statement:** The Sheffield City School System does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies, Carlos Nelson, Deputy Superintendent or Julie Box, Special Education and 504 Coordinator, 300 West Sixth Street, Sheffield, AL 35660, 256-383-0400

DECLARACIÓN DE NO DISCRIMINACIÓN: El sistema escolar de la ciudad de Sheffield no discrimina por motivos de raza, color, origen nacional, sexo, discapacidad, o edad en sus programas y actividades, y ofrece igualdad de acceso a los Boy Scouts y otros grupos de jóvenes designados. Las siguientes personas han sido designados para recibir consultas sobre las políticas de no discriminación: Educación Especial y Coordinador de 504, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400; Coordinador de Programas Federales, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400.

**Sheffield City Schools**  
**Job Description – Board Certified Behavior Analyst (BCBA)**

**POSITION TITLE:** Board Certified Behavior Analyst (BCBA)

**QUALIFICATIONS:** Must hold current BCBA credentials - or be a BCaBA actively working toward full certification.

**REPORTS TO:** Director of Student Services

**JOB GOAL:** To provide behavioral support and ABA therapy to students in all schools located within the Sheffield City School District.

**PERFORMANCE RESPONSIBILITIES AND ESSENTIAL FUNCTIONS:**

1. Provide ABA therapy and additional direct behavior support to students, as well as behavior support through consulting, modeling and coaching of strategies across all three tiers to school staff.
2. Conduct functional behavior assessments and develop effective behavioral intervention plans, complete observations of students having behavioral difficulties in the school setting, make behavior recommendations, and assist with implementation by modeling secondary interventions.
3. Provide behavioral coaching and communicate feedback to school staff.
4. Develops and conducts professional development for special education and general education staff on behavior analytic practices and evidence-based procedures to support all tiers within the general education setting. Professional development may also be customized to meet the needs of the individual schools.
5. Develop and provide parent training dealing with improving behavior in the home-setting for parents of students with autism.
6. Administer comprehensive autism evaluations that include ADOS-2, structured and unstructured observations, structured parent interview, and autism rating scales. Provide a report outlining assessment results - that can be provided to the parent and used to help determine possible special education eligibility in the area of autism.
7. Provides direct services to students in crisis through verbal de-escalation and maintaining their safety and the safety of others.
8. Serve on IEP teams and student support teams as a behavioral consultant- as appropriate.

**TERMS OF EMPLOYMENT:** 9.5 Months/ 187 Days

**SALARY:** Salary in accordance with Board approved classroom teacher salary schedule

**FUNDING:** Grant-funded; Non-continuous. This position is contingent upon the availability of funding. The initial appointment will run concurrent with the grant cycle in which one is hired. Position renewal for following years will be based upon available grant funding and performance.

**EVALUATION:** Performance of this job will be evaluated in accordance with provisions of the Board's policy on assessments and evaluations

This job description describes the general nature and level of work performed by employees assigned to this position. It is not intended to be an exhaustive list of all job goals, qualifications, and responsibilities and the employee may be required to perform other related duties as assigned. The Sheffield City Schools Board of Education reserves the right to amend the job description as needed.

Approval by Board 9-25-23