

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., June 27, 2022

Presiding: Mrs. Titian Scales, President

Members Present: Mrs. Phyllis Meade, Vice President; Mr. Steve Nix, Mrs. Polly Ruggles, and Mrs. Christy Casiday

Members Absent: No member was absent.

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, June 27, 2022, in the Annex at the Sheffield City Board of Education 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Others in attendance were: Carol Austin, Julie Box, Robin Collum, David McBride, Seawell McKee, Dr. Carlos Nelson, Steve Stanley, Bridget Tannehill, Greg Thomason, Shannon Uptain, and Stephanie Wieseman.

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the June 27, 2022, meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

The meeting was open for public comments.

Mrs. Polly Ruggles was recognized for her 20 years of service as a Board member, and Dr. Carlos Nelson was recognized as the recipient of the 2022 CLAS Council for Leaders in Alabama Schools Leadership Award.

A motion to approve minutes of the May 23, 2022 regular meeting of the Board and the June 2, 2022, special called meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously.

Mr. Seawell McKee with McKee and Associates shared a presentation on the Sheffield High School renovations.

Mr. Shannon Uptain presented state test scores.

Board members received copies of the monthly financial report for the month of May 2022.

Superintendent Davis presented Board members with copies of disbursements for the month of May 2022 and recommended they be approved. The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve CENTEGIX 5-year contract with quote for district wide implementation was made by Mrs. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve removing from inventory and sending for recycling 185 technology devices that are deemed out of date, non-repairable, and/or not software updateable by the Sheffield City Schools Information Technology Department was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously.

A motion to approve Advanced TEAMS Contract and eligible teachers was made by Mrs. Casiday, seconded by Mrs. Ruggles, and passed by the Board unanimously.

A motion to approve overnight travel to Wallace State Community College in Hanceville, Alabama for the Sheffield High School volleyball team to attend Team Camp from July 13, 2022, through July 15, 2022, [Vote to approve PENDING secured bus driver on or before July 8, 2022] was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously.

A motion to declare old textbooks as surplus was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve revised nurse salary schedule was made by Mrs. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

Superintendent Davis presented the following personnel recommendations.

RESIGNATIONS

Certified/Professional Staff:

1. Andrew Franck, general social science teacher, Sheffield Jr. High School, (1.00) (9.5 months/187 days), **resignation** effective June 15, 2022. {Letter of resignation dated and received in Central Office on June 15, 2022}

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

Classified/Support Staff:

1. Kasey Carol Isbell, custodian, (1.00), (12 months/236 days/40 hours per week), systemwide {Sheffield Junior High School}, **resignation** effective June 16, 2022. {Letter of resignation dated and received in Central Office on June 8, 2022}

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

EMPLOYMENT

Certified/Professional Staff:

1. Autumn Tucker Dickerson, career coach, (1.00) (9.5 months/187 days), Systemwide, effective August 1, 2022, for the 2022-2023 school year.

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

2. Reed Harriman, general social science teacher, (1.00) (9.5 months/187 days), Sheffield Jr. High School, effective August 1, 2022, for the 2022-2023 school year [**Employment is contingent upon issuance of Professional Educator Certificate from the Alabama State Department of Education.**]

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

Classified/Support Staff:

1. Michael Tyrone Pride, custodian (1.00), (12 months/236 days/40 hours per week), systemwide {Sheffield Junior High School}, effective July 1, 2022, for the 2022-2023 school year.

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

OTHER

Certified/Professional Staff:

1. Destinee Fisher, grade 3 teacher, (1.00) (9.5 months/187 days), Willson Elementry, requests Family Medical Leave Act (FMLA) and unpaid leave from August 4, 2022, to January 3, 2023. {FMLA request form received in the Central Office on May 25, 2022}. [Approval and duration based on receipt of signed documentation from doctor]

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

Classified/Support Staff:

1. Skyler Holden, PASS/ISS Monitor, (1.00) (9.5 months/187 days), Sheffield Jr./Sr. High (SHS), requests a Leave of Absence to begin August 1, 2022, and end December 31, 2022 {Letter of request dated and received in Central Office on June 09, 2022}

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

Superintendent Items that were discussed are as follows:

- a. School Board members **mandatory training to be completed by June 30**
- b. July 5, 2022 off for 12 month and extended month contract employees
- c. GoFan Digital Ticketing System
- d. Superintendent's Travel
 - MEGA July 10 -12, 2022
 - SSA's Required Training for New Superintendents July 13 -14, 2022
- e. July Board meeting to be held July 25, 2022
- f. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Polly Ruggles, seconded by Mrs. Christy Casiday, and passed by the Board unanimously.

Mrs. Titian Scales, President

Dr. Carlos Nelson, Superintendent

NO BOARD ACTION TAKEN – REASSIGNMENT

Certified/Professional Staff:

1. Jennifer Shull, **FROM** grade 1 teacher, Threadgill Primary School, **TO** interventionist teacher, Threadgill Primary School, effective August 1, 2022, for the 2022-2023 school year