



# NOTICE OF VACANCY

## Sheffield City Schools

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### **PRE-KINDERGARTEN LEAD TEACHER, FTE-1.00, Threadgill Primary School OFFICE OF SCHOOL READINESS (OSR) GRANT POSITION**

- Category:** Professional/Certified
- Contract Period:** 9.5-month contract (187 days) 2023-2024 school year. {GRANT POSITION – contract based on available funds}
- Qualifications:** Applicant must be certified in Early Childhood Education. Must demonstrate ability to:
- Implement appropriate curricula,
  - Work productively with parents and co-workers, and
  - Establish a developmentally appropriate environment
- Salary Schedule:** Salary will be paid based on the approved state minimum salary schedule – classroom teachers as approved by the Board
- Deadline:** Open until filled
- Other Information:** Prior experience with four and five year olds is preferred. Future contracts for this position will be contingent on grant renewal based on the First Class funding through the Alabama Office of School Readiness. **SEE ATTACHED GUIDELINES**
- Posted:** December 19, 2023

**This position IS posted with SearchSoft. ALL applications MUST be submitted through Teach in Alabama with ALSDE.**

#### **General Information for Applicants**

1. Applications must be completed online with SearchSoft – (TEACH in ALABAMA) with ALSDE.
2. Applicants are subject to criminal and other background checks.
3. Depending on possible changes in enrollment, personnel transfers, or other factors, the position to be filled may be different from the indicated vacancy.
4. **Nondiscrimination Statement:** The Sheffield City School System does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies, Carlos Nelson, Deputy Superintendent or Julie Box, Special Education and 504 Coordinator, 300 West Sixth Street, Sheffield, AL 35660, 256-383-0400

DECLARACIÓN DE NO DISCRIMINACIÓN: El sistema escolar de la ciudad de Sheffield no discrimina por motivos de raza, color, origen nacional, sexo, discapacidad, o edad en sus programas y actividades, y ofrece igualdad de acceso a los Boy Scouts y otros grupos de jóvenes designados. Las siguientes personas han sido designados para recibir consultas sobre las políticas de no discriminación: Educación Especial y Coordinador de 504, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400; Coordinador de Programas Federales, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400.

## The Alabama Pre-K Teaching Team

### TS 1 Lead Teacher

#### *TS 1.1 Days of Service*

All lead teachers are funded for 187 days of service – 180 days of classroom instructional services provided to children and 7 days of pre/post planning and/or staff training. The teacher is expected to work and be compensated based on 7.5 hours of work per day, including 6.5 hours of instruction and 1 hour of joint planning with the auxiliary teacher.

In cases where the governor declares a state of emergency in your county, OSR teachers must be paid for days out of school and can use OSR funds. Additionally, any missed school days due to this circumstance do not have to be made up.

***If a First Class Pre-K program provider requires teachers to work more than 187 days, the provider cannot use First Class program funds for this expense. If a First Class Pre-K program teacher is required to work more than 8 hours per day, the teacher must be paid using non-OSR funds.***

#### *TS 1.2 Age Requirements*

All lead teachers must be at least 21 years of age or older.

#### *TS 1.3 Education Requirements*

All lead teachers must possess one of the following degrees:

1. Human Environmental Science degree with a concentration in Early Childhood Development or Child Development.
2. Early Childhood Education degree (B.S., B.A., or M.A./M.S.) or completion of a bachelor's degree program leading to P-3 certification in Early Childhood Education with a minimum of 18 credit hours in early childhood/ child development coursework.
3. Special Education degree in Early Childhood with a minimum of 18 credit hours in early childhood/child development coursework, or a bachelor's degree program leading to certification in Early Childhood Special Education with a minimum of 18 credit hours in early childhood/child development coursework.

*Note: Teacher certification is only required for teachers employed in public schools.*

Official transcripts on all new lead teachers must be submitted to the OSR no later 30 days from hire date. Transcripts must be official and mailed, sealed and unopened, or electronically received by the OSR from the actual institution. All degrees must be earned from an institution that has received regional accreditation.

#### *TS 1.4 Lead Teacher Salary*

Lead teacher salaries must be paid according to their Salary Matrix (see Appendix A). This is the base salary and does not include benefits.