

Office Use Only
 CNP(F/R): Yes No
 Hispanic Y N
 Race: _____
 Circle all that apply:



Sheffield City Schools
21st Century After-School Registration Form
\$10.00 Registration Fee required
2018-19

Student's Name: _____
 (Last) (First) (Middle I.)

Name student is called _____

Full Address: _____

Current Grade in School: _____ School: _____

Homeroom Teacher _____

Age of Student _____ Date of Birth: _____ Sex (M or F): _____ Race: _____

** The after-school program meets Monday, Tuesday, Wednesday, and Thursday 3:00 – 4:30. We will NOT meet on Fridays. The program closes on those days recognized by the school as holidays, including teacher workdays.*

Parent(s) or Guardian(s) with whom student lives:

Name: _____ Occupation: _____

Relation to child _____

Work Address: _____ Work Phone: _____

Home Phone: _____ Cellular Phone: _____

Persons with permission to pick up child other than parent(s):

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____

Other: Additional names may be submitted for attachment to this packet. *Please notify staff if during the school year, someone is NOT permitted to pick up your child. (Corresponding court order must be submitted)

My Child has permission to walk to or from the afterschool program YES NO

I hereby **grant permission for my child** to participate in the 21st Century After-School Program events, activities, and field trips. This may include pre/post tests, surveys, access to the Internet, and enrichment activities such as; field trips and computer instruction. I give permission for my child's work or photos to be used in program implementation and promotion. I also grant permission for the 21st Century Director and after-School Site Director to have access to my child's school records.

 Parent/Legal Guardian Signature Date

Sheffield City Schools
21st Century Community Learning Center
REQUIRED *After-School Parent Contract*

In consideration of my child's participation in the 21st Century Community Learning Center's After-School program, I agree to the following: **(Please read, initial beside each statement, and sign the bottom of form)**

1. **I agree to pay a \$10.00 registration fee upon TURNING IN AN APPLICATION.** Make check payable to SCS 21st Century. _____.
2. I understand that in the event of **continued late pick-up of my child or for continued disruptive behavior of my child, the Sheffield City School System reserves the right to remove my child from the after-school program.** _____.
3. **I understand that the program ends at 4:30 PM.** I agree that I will pick up my child no later than 4:30 PM and I understand that it is my responsibility to provide alternative arrangements for picking up my child if I am unavailable. I agree to sign my child out daily unless walking permission is given _____.
4. I agree to attend **at least one** parent event with the after-school program per school year. _____
5. I agree that the Sheffield City School System will be held free and harmless from any and all injuries occurring to my child, except as to such injuries that directly result from acts of negligence on the part of the Sheffield City School System. _____
6. In the event of an emergency, I give my permission to the after-school staff to have my child treated by a medical professional. The staff member in charge shall make reasonable attempts to contact me prior to any emergency medical treatment. _____
7. I understand that regular attendance is required in order for my child to remain eligible for the after-school program. _____
8. I understand that students must follow all rules. Chronically disruptive behavior will result in suspension from the after-school program. _____
9. I understand it is my responsibility to update any information that would affect eligibility to program, as well as, any change in student information. _____
10. My child does not require one-on-one supervision or require services beyond the qualifications of the afterschool staff (see page 4 and document if there is information we should know). _____

X _____
Parent/Legal Guardian Signature Date

*****It is the policy of the Sheffield City Board of Education that no person will be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any program or activity on the basis of race, color, disability, sex, religion, national origin/ethnic group, or age.***

21st Century AFTER-SCHOOL ENRICHMENT CLASS

3:00 – 4:30 p.m.

SHEFFIELD JUNIOR HIGH SCHOOL **REGISTRATION STEPS** **Sheffield Junior High School**

The following items are needed to COMPLETE the registration process. Your registration is not finished until all steps can be marked complete. Spaces are limited!

- 1. Completed and signed registration form _____**
- 2. Completed and signed medical form _____**
- 3. Completed, initialed, and signed PARENT CONTRACT _____**
- 4. Non-Refundable registration fee (\$10.00) paid _____**

STUDENT REQUIREMENTS

The 21st Century After-School enrichment program is a voluntary program. Participation is not required for any student. Students must follow the same rules that apply to the regular school program. Basic expectations include, but are not limited to, the following:

- Student must be enrolled in a Sheffield City School
- Student must not be disruptive or a threat to self or others
- Student must not require medication during the after school hours. The staff is not allowed to administer any medication. Parents must complete medical condition disclosure form.
- Student must display obedience to all staff and respect for students and adults
- Student must not display disruptive behavior, must interact with other children and adults in a non-aggressive manner, and must participate in group activities with other students.
- Student must ONLY leave the program site with parents, their written designees, or with signed parental permission for students to sign themselves out.

*This program receives funding through an ALSDE 21st Century federal grant. The criteria for participating in the 21st CCLC after school program and the policies by which the program is governed are subject to change at any time.